

2025

ACEC-SK Mentor Award Guidelines



ASSOCIATION OF CONSULTING
ENGINEERING COMPANIES | SK

ACEC-SK Mentor Award

Purpose

The purpose of the Mentor Award is to recognize the sustained and inspirational mentorship efforts of those who are employed by an ACEC-SK Member firm.

Nomination Criteria

- Nominee must be employed by, or retired from, an ACEC-SK Member Firm at the time of their nomination.
- The nominee must be recognized as having contributed to the betterment of the industry.
- The nominee must demonstrate active participation and leadership in mentoring (intellectual growth, career development, professional guidance, advocacy).
- Prior recipients are ineligible for future mentor awards.
- There is no limit to the number of nominations that may be submitted from any one firm.
- All nominations shall stand for a three (3) year period from the date first submitted.

Submission Requirements

- Essay highlighting the way in which the nominee reflects the qualities of a mentor (i.e. contributes to intellectual growth, career development, professional guidance, advocacy).
 - Maximum of 2 pages.
 - Include the name, title, company, telephone #, e-mail address of the individual providing the documentation.
- Testimonials/letters of support from other colleagues (e.g. mentees) supporting the nomination.
 - Minimum of 2 to a maximum of 5.
 - Include the name, title, company, telephone #, e-mail address of the individual providing the documentation.
- CV (not to exceed 6 pages) that identifies the accomplishments of the candidate in the areas of mentoring.
- Completed Nomination Form.
- A current electronic colour head and shoulders photo (size 4"x6" jpg format, 300-600 dpi).

Selection Criteria

The candidates will be evaluated on the degree of influence and level of expertise shared with colleagues within the industry, using the following categories as a guide:

- Intellectual growth;
- Career development; and
- Professional guidance.

Please note that the quality of the submission provide will be a factor in evaluation.

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Other

ACEC-SK will create a video presentation for the Awards Ceremony and post event promotions. A copy of the video will be provided to the recipient and to the recipient's Member Firm following the Awards Ceremony. Additional copies are **available for an additional fee.**

ACEC-SK Mentor Award
2025 INTENT TO NOMINATE

Nominee's Full Name: _____

Nominee's Firm: _____

Nominee's Mailing Address: _____

Telephone: _____ Email: _____

Nominee's Current Position/Occupation: _____

Nominee's Professional Designation(s): _____

Number of Years Experience in the Industry: _____

The Nominee: _____ does know that they are nominated for this award
_____ does not know that they are nominated for this award
(please check one)

Nominator:

Nominator's Name: _____

Nominator's Firm: _____

Nominator's Address: _____

Telephone: _____ Email: _____

Nominator's Signature: _____ Date: _____

Refer to Official Nomination Form (on the next page) and ensure all required documentation accompanies the Official Nomination by the due date.

Complete and return this Intent to Nominate form by April 25, 2025, to:

Email: events@acec-sk.ca

ACEC-SK Mentor Award
2025 OFFICIAL NOMINATION FORM

Nominee's Full Name: _____

Nominee's Firm: _____

Nominee's Mailing Address: _____

Telephone: _____ Email: _____

Nominee's Current Position/Occupation: _____

Nominee's Professional Designation(s): _____

Number of Years Experience in the Industry: _____

The Nominee(check one) does know that They are nominated for this award
 does not know that they are nominated for this award

Nominator: _____

Nominator's Name: _____

Nominator's Firm: _____

Nominator's Address: _____

Telephone: _____ Email: _____

Nominator's Signature: _____ Date: _____

Supporting documentation could include: essay, testimonials/letter of support, references, CV or biography, photo.

Return this completed form and all supporting documentation by May 30, 2025, to:

Email: events@acec-sk.ca

or mail to

2025 ACEC-SK Awards
418A McDonald Street, Regina SK S4N 6E1

Please note that the quality of the submission provide will be a factor in evaluation.