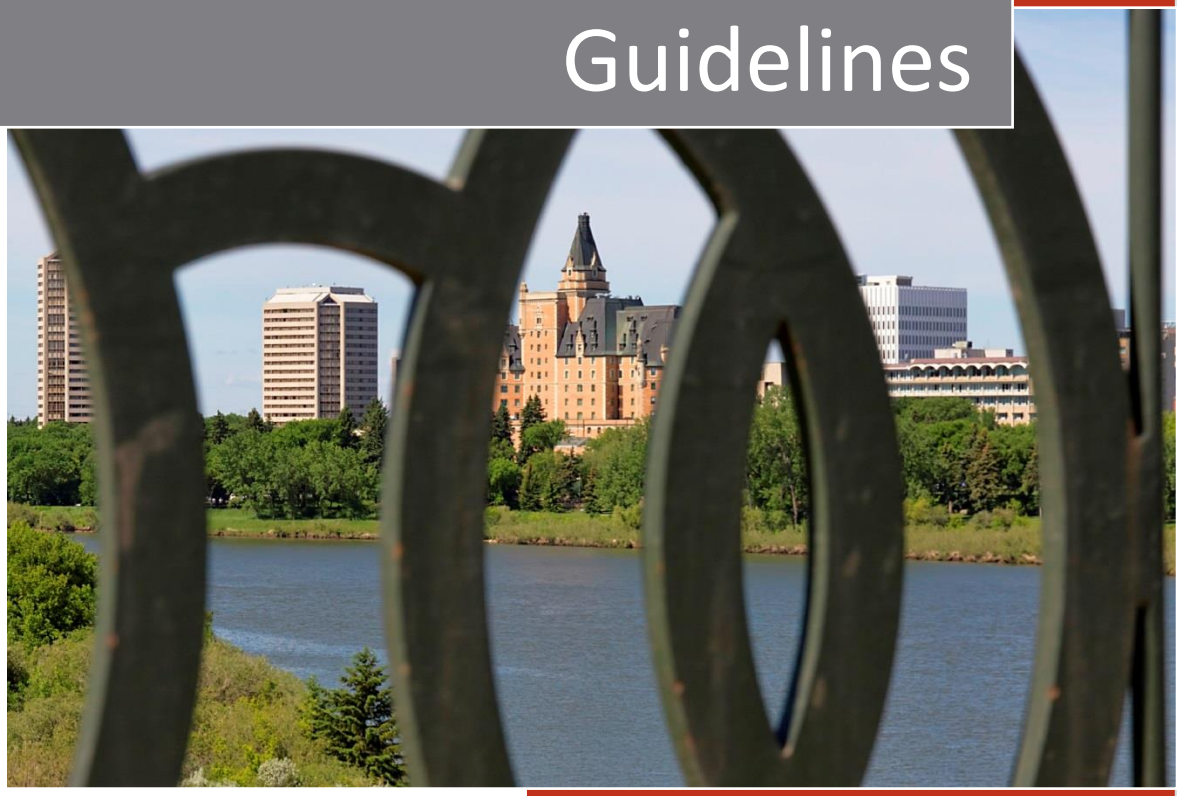
2020

# ACEC-SK Young Professional Award Guidelines



ASSOCIATION OF CONSULTING ENGINEERING COMPANIES | SK

# ACEC-SK Young Professional Award

## Purpose

The purpose of the Young Professional Award is to recognize the achievements of a young professional who demonstrates excellence in:

1. his/her field of expertise;
2. the business of consulting engineering/geoscience;
3. dedication to his/her consulting engineering/geoscience association and community; and
4. increasing awareness of the value of young professionals in the Saskatchewan consulting engineering/geoscience industry.

### Eligibility

The nominees must meet the following requirements:

1. active in the consulting industry for not more than 10 years as of March 31 in the year of nomination
2. employed at a ACEC-SK Member Firm at the time of their nomination
3. in good standing with their professional association, contributes to the betterment and visibility of ACEC-SK
4. demonstrates active participation and leadership in their community

Eligible candidates may be engineering/geoscience professionals or technologists.

### Nomination Procedures

1. Nominations will be received from member firms
2. There is no limit to the number of nominations that may be submitted from any one firm.
3. All nominations shall stand for a three (3) year period from the date first submitted.

### Submission Requirements

Submissions should include:

1. biography (not to exceed 6 pages) that identifies the accomplishments of the candidate in the areas of industry/ business, profession, community, and involvement with ACEC-SK.
2. completed Nomination Form with a current electronic head and shoulders photo attached (size 4”x6” jpg, 300-600 dpi)

### Selection Criteria

The candidates will be evaluated in the following areas:

Profession (40% weighting)

- How does the candidate show commitment to excellence in his/her professional work?

Consulting Industry (40% weighting)

- Does the candidate possess good project management skills and complete work to the satisfaction of clients under approved scope, budget and schedule?
- Is the candidate involved in committees and/or leadership within ACEC-SK?

Community Involvement (20% weighting)

- Does the candidate perform any community services such as volunteering?

# ACEC-SK Young Professional Award

## 2020 INTENT TO NOMINATE

**Nominee's Full Name:** _____

Nominee's Firm: _____

Nominee's Mailing Address: _____

Telephone: _____ Email: _____

Nominee's Current Position/Occupation: _____

Nominee's Professional Designation(s): _____

Nominee's Relationship to Nominator: _____

Number of years known by Nominator: _____

The Nominee: ____does know that he/she is nominated for this award
____does not know that he/she is nominated for this award
(please check one)

---

**Nominator:**

Nominator's Name: _____

Nominator's Firm: _____

Nominator's Address: _____

Telephone: _____ E- mail: _____

Nominator's Signature: _____Date:_____

Refer to **Official Nomination Form** (on the next page) and ensure all required documentation accompanies the Official Nomination by the due date.

**Complete and return this Intent to Nominate form by May 15, 2020 to:**

Email: events@acec-sk.ca Fax: 306.522.5325

or mail to

**2020 ACEC-SK Awards**
Suite 12, 2010 7th Avenue, Regina SK S4R 1C2

# ACEC-SK Young Professional Award

## 2020 OFFICIAL NOMINATION FORM

**Nominee's Full Name:** _____

Nominee's Firm: _____

Nominee's Mailing Address: _____

Telephone: _____ Email: _____

Nominee's Current Position/Occupation: _____

Nominee's Professional Designation(s): _____

Nominee's Relationship to Nominator: _____

Number of years known by Nominator: _____

The Nominee: ____ does know that he/she is nominated for this award
____ does not know that he/she is nominated for this award
(please check one)

---

**Nominator:**

Nominator's Name: _____

Nominator's Firm: _____

Nominator's Address: _____

Telephone: _____ Email: _____

Nominator's Signature: _____ Date: _____

**Attachments:**

The appropriate requested documentation, references and photo are required no later than **June 15, 2020**. The final decision as to the recipient of the YP Award will be made by the ACEC-SK Board of Directors.

**References: (***At least one reference must be from another firm or client organization*)

1. Name: _____ Title:_____
   Telephone: _____ Email: _____
2. Name: _____ Title:_____
   Telephone: _____ Email: _____

**Return this completed form and all supporting documentation by June 15, 2020 to:**

Email: events@acec-sk.ca Fax: 306.522.5325

or mail to:

**2020 ACEC-SK Awards**
Suite 12, 2010 7th Avenue, Regina SK S4R 1C2