2020

ACEC-SK Mentor Award Guidelines

ASSOCIATION OF CONSULTING ENGINEERING COMPANIES | SK

ACEC-SK Mentor Award

Purpose

The purpose of the Mentor Award is to recognize the sustained and inspirational mentorship efforts of those who are employed by an ACEC-SK Member firm.

Nomination Criteria

- Nominee must be employed by, or retired from, an ACEC-SK Member Firm at the time of their nomination.
- Contributes to the betterment of the industry.
- Minimum of 15 years of industry experience by March of the year of application.
- Demonstrates active participation and leadership in mentoring (intellectual growth, career development, professional guidance, advocacy).
- Self-nominations will not be accepted.
- Prior recipients are ineligible for future mentor awards.
- Nominations will be received from member firms.
- A nominator should be a colleague who has personal knowledge of the nominee's mentoring efforts.
- There is no limit to the number of nominations that may be submitted from any one firm.
- All unsuccessful candidates shall be retained for the following two years' nominations provided the nominee still meets the eligibility criteria. If unselected after three years, he/she will be released from the list of nominees.

Submission Requirements

- Essay highlighting the way in which the nominee reflects the qualities of a mentor (i.e. contributes to intellectual growth, career development, professional guidance, advocacy).
    - Maximum of 2 pages.
    - Include the name, title, company, telephone #, e-mail address of the individual providing the documentation.
- Testimonials/letters of support from other colleagues (e.g. mentees) supporting the nomination.
    - Minimum of 2 to a maximum of 5.
    - Include the name, title, company, telephone #, e-mail address of the individual providing the documentation.
- CV or biography (not to exceed 6 pages) that identifies the accomplishments of the candidate in the areas of mentoring.
- Completed Nomination Form.
- A current electronic colour head and shoulders photo (size 4"x6" jpg format, 300-600 dpi).

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Selection Criteria

The candidates will be evaluated on the degree of influence and level of expertise shared with colleagues within the industry, using the following categories as a guide:

- Intellectual growth
- Career development
- Professional guidance
- Advocacy

The Quality of the Submission will also be considered in the selection process.

Other

ACEC-SK will create a short video presentation for the Awards Ceremony and post event promotions. A copy of the video will be provided to the Member Firm of the recipient following the Awards Ceremony. Additional copies will be made **available for an additional fee.**

ACEC-SK Mentor Award

2020 INTENT TO NOMINATE

Nominee's Full Name: _____

Nominee's Firm: _____

Nominee's Mailing Address: _____

Telephone: _____ Email: _____

Nominee's Current Position/Occupation: _____

Nominee's Professional Designation(s): _____

The Nominee: ☐ does know that he/she is nominated for this award
☐ does not know that he/she is nominated for this award
(please check one)

Nominator:

Nominator's Name: _____

Nominator's Firm: _____

Nominator's Address: _____

Telephone: _____ Email: _____

Nominator's Signature: _____ Date: _____

Refer to Official Nomination Form (on the next page) and ensure all required documentation accompanies the Official Nomination by the due date.

Complete and return this Intent to Nominate form by May 1, 2020 to:

Email: events@acec-sk.ca Fax: 306.522.5325

or mail to

2020 ACEC-SK Awards
Suite 12, 2010 7th Avenue, Regina SK S4R 1C2

ACEC-SK Mentor Award

2020 OFFICIAL NOMINATION FORM

Nominee's Full Name: _____

Nominee's Firm: _____

Nominee's Mailing Address: _____

Telephone: _____ Email: _____

Nominee's Current Position/Occupation: _____

Nominee's Professional Designation(s): _____

The Nominee: ☐ does know that he/she is nominated for this award
☐ does not know that he/she is nominated for this award
(please check one)

Nominator:

Nominator's Name: _____

Nominator's Firm: _____

Nominator's Address: _____

Telephone: _____ Email: _____

Nominator's Signature: _____ Date: _____

Supporting documentation could include: essay, testimonials/letter of support, references, CV or biography, photo.

Return this completed form and all supporting documentation by May 29, 2020 to:

Email: events@acec-sk.ca Fax: 306.522.5325

or mail to

2020 ACEC-SK Awards
Suite 12, 2010 7th Avenue, Regina SK S4R 1C2