2020

ACEC-SK Awards of Distinction Guidelines

ASSOCIATION OF CONSULTING ENGINEERING COMPANIES | SK

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Introduction

The Awards Program was established in 2002 to:

- raise the profile of the consulting engineering industry in Saskatchewan
- provide a forum for recognition of the work done by ACEC-SK Corporate Member Firms

It was expanded to:

- include consulting geoscience firms
- create an ACEC-SK Road Show to display the awards
- establish a lifetime achievement award
- focus on promoting the talent, expertise and innovation of corporate member firms through their project entries

In 2010, the ACEC-SK Young Professional Award was added to recognize the achievements of a young professional in the engineering or geoscience field.

In 2015, the ACEC-SK Mentor Award was introduced to recognize the sustained and inspirational mentorship efforts of those who are employed by an ACEC-SK member firm.

In 2017, the Community Initiative Award was introduced, as well as Brian Eckel Award additions, including:

- a Project Management Category
- a PINNACLE Award which recognizes the Best Overall Brian Eckel Project. No separate Brian Eckel submission is required to receive this award.

ACEC-SK continues to explore new avenues to promote the award recipients. As of this writing, ACEC-SK elevates the awards through:

- industry professional and trade magazines
- local press
- videos on the ACEC-SK website
- a static and a digital Road Show
- increasing key stakeholders attendance at Awards of Distinction

ACEC-SK 2020 Awards Submission Dates

Submission Dates	Lieutenant Governor of Saskatchewan Meritorious Achievement Award	ACEC-SK Young Professional Award	ACEC-SK Mentor Award	ACEC-SK Community Initiative Award	ACEC-SK Brian Eckel Award (Projects)
Intent to Nominate or Submit Project	May 1	May 1	May 1	May 1	May 1
Official Nominations or Project Submissions	May 29	May 29	May 29	May 29	July 10
Review Nominations and Select Recipient(s)	June 26	June 26	June 26	June 26	Fall 2020
Confidential Notification to Recipients	Summer 2020	Summer 2020	Summer 2020	Summer 2020	Early October
Presentation to Recipients	Awards of Distinction Event November 17, 2020 TCU Place in Saskatoon				

Lieutenant Governor of Saskatchewan Meritorious Achievement Award

Purpose

The purpose of the Lieutenant Governor of Saskatchewan Meritorious Achievement Award is to recognize a distinguished member of the consulting engineering/geoscience industry. Consideration will be given to the individual's contributions to business, society and the Association of Consulting Engineering Companies - Saskatchewan.

Eligibility

1. A Saskatchewan resident who demonstrates outstanding achievements and contributions to the consulting engineering and/or geoscience industry in Saskatchewan, whether technical or managerial in nature.
2. Candidate should be from an ACEC-SK Member Firm or recently retired from an ACEC-SK Member Firm.

Nomination Procedures

1. Nominations will be received from member firms
2. There is no limit to the number of nominations that may be submitted from any one firm.
3. All nominations shall stand for a three (3) year period from the date first submitted.

Submission Requirements

1. Summary Document:
   The nomination package must include a summary document that references supporting documents that make the argument as to why the candidate is worthy.
2. Supporting documents may include:
   a. Candidate's CV (or equivalent)
   b. Documentation demonstrating candidate's accomplishments in his/her profession, community and industry/business, highlighting:
      - candidate's leadership
      - public profile
      - specific achievements
      - volunteer initiatives
   c. Other endorsements, if available (e.g. media reports, press releases, citations etc.)

Other

ACEC-SK will create a video presentation for the Awards Ceremony and post event promotions. A copy of the video will be provided to the recipient's Member Firm following the Awards Ceremony. Additional copies will be made **available for an additional fee**.

Lieutenant Governor of Saskatchewan Meritorious Achievement Award

2020 INTENT TO NOMINATE

Nominee's Full Name: _____

Nominee's Firm: _____

Nominee's Mailing Address: _____

Telephone: _____ Email: _____

Nominee's Current Position/Occupation: _____

Nominee's Professional Designation(s): _____

The Nominee: ☐ does know that he/she is nominated for this award
☐ does not know that he/she is nominated for this award
(please check one)

Nominator:

Nominator's Name: _____

Nominator's Firm: _____

Nominator's Address: _____

Telephone: _____ Email: _____

Nominator's Signature: _____ Date: _____

Refer to Official Nomination Form (on the next page) and ensure all required documentation accompanies the Official Nomination by the due date.

Complete and return this Intent to Nominate form by May 1, 2020 to:

Email: **events@acec-sk.ca** Fax: 306.522.5325

or mail to

2020 ACEC-SK Awards
Suite 12, 2010 7th Avenue, Regina SK S4R 1C2

Lieutenant Governor of Saskatchewan Meritorious Achievement Award

2020 OFFICIAL NOMINATION FORM

Nominee's Full Name: _____

Nominee's Firm: _____

Nominee's Mailing Address: _____

Telephone: _____ Email: _____

Nominee's Current Position/Occupation: _____

Nominee's Professional Designation(s): _____

The Nominee: ____does know that he/she is nominated for this award
____does not know that he/she is nominated for this award
(please check one)

Nominator:

Nominator's Name: _____

Nominator's Firm: _____

Nominator's Address: _____

Telephone: _____ Email: _____

Nominator's Signature: _____ Date: _____

Highlights:

Please attach CV and other supporting documentation covering the following:

- Memberships (Professional and Others)
- Involvement (Professional / Community / Industry and Business)
- Achievements
- A current electronic colour head and shoulders photo (4"x6" jpeg format, 300-600 dpi)

Return this completed form and all supporting documentation by May 29, 2020 to:

Email: **events@acec-sk.ca** Fax: 306.522.5325

or mail to

2020 ACEC-SK Awards
Suite 12, 2010 7th Avenue, Regina SK S4R 1C2

ACEC-SK Mentor Award

Purpose

The purpose of the Mentor Award is to recognize the sustained and inspirational mentorship efforts of those who are employed by an ACEC-SK Member firm.

Nomination Criteria

- Nominee must be employed by, or retired from, an ACEC-SK Member Firm at the time of their nomination.
- Contributes to the betterment of the industry.
- Minimum of 15 years of industry experience by March of the year of application.
- Demonstrates active participation and leadership in mentoring (intellectual growth, career development, professional guidance, advocacy).
- Self-nominations will not be accepted.
- Prior recipients are ineligible for future mentor awards.
- Nominations will be received from member firms.
- A nominator should be a colleague who has personal knowledge of the nominee's mentoring efforts.
- There is no limit to the number of nominations that may be submitted from any one firm.
- All unsuccessful candidates shall be retained for the following two years' nominations provided the nominee still meets the eligibility criteria. If unselected after three years, he/she will be released from the list of nominees.

Submission Requirements

- Essay highlighting the way in which the nominee reflects the qualities of a mentor (i.e. contributes to intellectual growth, career development, professional guidance, advocacy).
    - Maximum of 2 pages.
    - Include the name, title, company, telephone #, e-mail address of the individual providing the documentation.
- Testimonials/letters of support from other colleagues (e.g. mentees) supporting the nomination.
    - Minimum of 2 to a maximum of 5.
    - Include the name, title, company, telephone #, e-mail address of the individual providing the documentation.
- CV or biography (not to exceed 6 pages) that identifies the accomplishments of the candidate in the areas of mentoring.
- Completed Nomination Form.
- A current electronic colour head and shoulders photo (size 4"x6" jpg format, 300-600 dpi).

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ACEC-SK Mentor Award

Selection Criteria

The candidates will be evaluated on the degree of influence and level of expertise shared with colleagues within the industry, using the following categories as a guide:

- Intellectual growth
- Career development
- Professional guidance
- Advocacy

The Quality of the Submission will also be considered in the selection process.

Other

ACEC-SK will create a short video presentation for the Awards Ceremony and post event promotions. A copy of the video will be provided to the Member Firm of the recipient following the Awards Ceremony. Additional copies will be made **available for an additional fee.**

ACEC-SK Mentor Award

2020 INTENT TO NOMINATE

Nominee's Full Name: _____

Nominee's Firm: _____

Nominee's Mailing Address: _____

Telephone: _____ Email: _____

Nominee's Current Position/Occupation: _____

Nominee's Professional Designation(s): _____

The Nominee: ☐ does know that he/she is nominated for this award
☐ does not know that he/she is nominated for this award
(please check one)

Nominator:

Nominator's Name: _____

Nominator's Firm: _____

Nominator's Address: _____

Telephone: _____ Email: _____

Nominator's Signature: _____ Date: _____

Refer to Official Nomination Form (on the next page) and ensure all required documentation accompanies the Official Nomination by the due date.

Complete and return this Intent to Nominate form by May 1, 2020 to:

Email: **events@acec-sk.ca** Fax: 306.522.5325

or mail to

2020 ACEC-SK Awards
Suite 12, 2010 7th Avenue, Regina SK S4R 1C2

ACEC-SK Mentor Award

2020 OFFICIAL NOMINATION FORM

Nominee's Full Name: _____

Nominee's Firm: _____

Nominee's Mailing Address: _____

Telephone: _____ Email: _____

Nominee's Current Position/Occupation: _____

Nominee's Professional Designation(s): _____

The Nominee: ____ does know that he/she is nominated for this award
____ does not know that he/she is nominated for this award
(please check one)

_____

Nominator:

Nominator's Name: _____

Nominator's Firm: _____

Nominator's Address: _____

Telephone: _____ Email: _____

Nominator's Signature: _____ Date: _____

Supporting documentation could include: essay, testimonials/letter of support, references, CV or biography, photo.

Return this completed form and all supporting documentation by May 29, 2020 to:

Email: **events@acec-sk.ca** Fax: 306.522.5325

or mail to

2020 ACEC-SK Awards
Suite 12, 2010 7th Avenue, Regina SK S4R 1C2

ACEC-SK Young Professional Award

Purpose

The purpose of the Young Professional Award is to recognize the achievements of a young professional who demonstrates excellence in:

1. his/her field of expertise;
2. the business of consulting engineering/geoscience;
3. dedication to his/her consulting engineering/geoscience association and community; and
4. increasing awareness of the value of young professionals in the Saskatchewan consulting engineering/geoscience industry.

Eligibility

The nominees must meet the following requirements:

1. active in the consulting industry for not more than 10 years as of March 31 in the year of nomination
2. employed at a ACEC-SK Member Firm at the time of their nomination
3. in good standing with their professional association, contributes to the betterment and visibility of ACEC-SK
4. demonstrates active participation and leadership in their community

Eligible candidates may be engineering/geoscience professionals or technologists.

Nomination Procedures

1. Nominations will be received from member firms
2. There is no limit to the number of nominations that may be submitted from any one firm.
3. All nominations shall stand for a three (3) year period from the date first submitted.

Submission Requirements

Submissions should include:

1. biography (not to exceed 6 pages) that identifies the accomplishments of the candidate in the areas of industry/ business, profession, community, and involvement with ACEC-SK.
2. completed Nomination Form with a current electronic head and shoulders photo attached (size 4”x6” jpg, 300-600 dpi)

Selection Criteria

The candidates will be evaluated in the following areas:

Profession (40% weighting)

- How does the candidate show commitment to excellence in his/her professional work?

Consulting Industry (40% weighting)

- Does the candidate possess good project management skills and complete work to the satisfaction of clients under approved scope, budget and schedule?
- Is the candidate involved in committees and/or leadership within ACEC-SK?

Community Involvement (20% weighting)

- Does the candidate perform any community services such as volunteering?

ACEC-SK Young Professional Award

2020 INTENT TO NOMINATE

Nominee's Full Name: _____

Nominee's Firm: _____

Nominee's Mailing Address: _____

Telephone: _____ Email: _____

Nominee's Current Position/Occupation: _____

Nominee's Professional Designation(s): _____

Nominee's Relationship to Nominator: _____

Number of years known by Nominator: _____

The Nominee: ____does know that he/she is nominated for this award
____does not know that he/she is nominated for this award
(please check one)

Nominator:

Nominator's Name: _____

Nominator's Firm: _____

Nominator's Address: _____

Telephone: _____ E- mail: _____

Nominator's Signature: _____ Date:_____

Refer to **Official Nomination Form** (on the next page) and ensure all required documentation accompanies the Official Nomination by the due date.

Complete and return this Intent to Nominate form by May 1, 2020 to:

Email: **events@acec-sk.ca** Fax: 306.522.5325

or mail to

2020 ACEC-SK Awards
Suite 12, 2010 7th Avenue, Regina SK S4R 1C2

ACEC-SK Young Professional Award

2020 OFFICIAL NOMINATION FORM

Nominee's Full Name: _____

Nominee's Firm: _____

Nominee's Mailing Address: _____

Telephone: _____ Email: _____

Nominee's Current Position/Occupation: _____

Nominee's Professional Designation(s): _____

Nominee's Relationship to Nominator: _____

Number of years known by Nominator: _____

The Nominee: ____ does know that he/she is nominated for this award
____ does not know that he/she is nominated for this award
(please check one)

Nominator:

Nominator's Name: _____

Nominator's Firm: _____

Nominator's Address: _____

Telephone: _____ Email: _____

Nominator's Signature: _____ Date:_____

Attachments:

The appropriate requested documentation, references and photo are required no later than **May 29, 2020**. The final decision as to the recipient of the YP Award will be made by the ACEC-SK Board of Directors.

References: (*At least one reference must be from another firm or client organization*)

1. Name: _____ Title:_____
   Telephone: _____ Email: _____
2. Name: _____ Title:_____
   Telephone: _____ Email: _____

Return this completed form and all supporting documentation by May 29, 2020 to:

Email: **events@acec-sk.ca** Fax: 306.522.5325

or mail to:

2020 ACEC-SK Awards
Suite 12, 2010 7th Avenue, Regina SK S4R 1C2

ACEC-SK Community Initiatives Award

Please note: This Award is NOT a Brian Eckel Project Category

Purpose

The purpose of the Community Initiatives Award is to recognize the good philanthropic work being done in communities by Saskatchewan consulting engineering firms. This award is presented for a company's role in donating their time for the benefit of a community or group in Saskatchewan or on the national or international stages. **Volunteer time cannot be part of a commissioned project.**

Eligibility

The selection criteria below are purposefully broad so as to not limit appropriate opportunities, as well as to align with ACEC-Canada's selection criteria. ACEC-SK recognizes a company's role in: alleviating suffering, promoting social awareness, providing education, work, etc.

Eligibility Criteria Include:

1. Open to ACEC-SK Member Firms only; nominee is a company, not an individual
2. Community initiatives must have been substantially completed in the period **from June 30, 2015 to June 30, 2020 (previous 5 years).** The determination of 'substantially complete' will be at Judges' discretion.
3. All nominations shall stand for a three (3) year period from the date first submitted.
4. Entries must not have been submitted previously in Community Initiatives Award category.
5. Submissions involving non-ACEC-SK members are acceptable only if ACEC-SK members completed more than 50% of the community initiative
6. No additions or modifications to the entry are allowed after judges begin deliberation

Submission Requirements

1. Essay:

Please provide an essay of no more than 2000 words that outlines the company's role in the community initiative, identifying:

- which community/group has benefited
- how the relationship with the community/group began/continues
- what the goal of the community initiative was
- who in the organization contributed to the initiative and how
- what the outcome of the community initiative was
- what the benefit to the community/group was
- what the benefit of the nominee (company) was

2. Poster

Poster Instructions: The poster must tell the story of the community initiative. Someone unfamiliar with the initiative should be able to understand the essentials through text, graphics, and photos. The title of the submission should clearly describe the community initiative. Only the pdf version of the poster should be submitted with official nomination.

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Poster Dimensions for printing – only the winning submission is required to print poster

- Size: 27 inches wide x 30 inches high in vertical (portrait) format.
- Paper: Satin premium coated paper designed for a large format printer
- Finish: Matte laminate on both sides to protect the poster and accommodate Velcro strips to hang the poster on the Road Show Display

3. Maximum 10 supporting photos that tell the story

ACEC-SK Community Initiatives Award

2020 INTENT TO NOMINATE

Name of Community Initiative:_____

Nominee's Full (Company) Name: _____

Nominee's Mailing Address: _____

Name of Community Initiative:_____

Contact Name: _____

Telephone: _____ Email: _____

_____

Nominator's Signature: _____ Date:_____

Refer to **Official Nomination Form** (on the next page) and the submissions requirements to ensure all required documentation accompanies the Official Nomination by the due date.

Complete and return this Intent to Nominate form by May 1, 2020 to:

Email: **events@acec-sk.ca** Fax: 306.522.5325

or mail to

2020 ACEC-SK Awards
Suite 12, 2010 7th Avenue, Regina SK S4R 1C2

ACEC-SK Community Initiatives Award

2020 OFFICIAL NOMINATION FORM

Name of Community Initiative:_____

Nominee's Full (Company) Name: _____

Nominee's Mailing Address: _____

Name of Community Initiative:_____

Contact Name: _____

Telephone: _____ Email: _____

_____

Nominator's Signature: _____ Date:_____

Return this completed form and all supporting documentation by May 29, 2020 to:

Email: **events@acec-sk.ca** Fax: 306.522.5325

or mail to:

2020 ACEC-SK Awards
Suite 12, 2010 7th Avenue, Regina SK S4R 1C2

ACEC-SK Brian Eckel Awards

Categories for Submission

Buildings

- includes all engineering related to buildings such as electrical, mechanical, structural; engineering and geoscience related to foundations and related systems engineering, including systems to control heating, lighting, and energy management, communications, seismic, life safety, geotechnical and all other services done for the construction of buildings and facilities

Environmental

- includes all engineering related to contamination site clean-ups, solid-hazardous waste handling and treatment, environmental assessment and other special projects

Municipal Infrastructure & Water Resources

- includes all engineering related to water supply, wastewater, drainage, solid waste; municipal and systems engineering related to municipal infrastructure (but ***excludes*** transportation related projects); urban land engineering and related services provided during the planning and development of residential, commercial, recreational, major community parks, and revitalization development projects, irrigation and drainage

Natural Resources and Energy Production

- includes all engineering related to mining, metallurgy, petrochemical, geoscience, agriculture, forestry, fisheries, power and transmission, industrial and related systems

Studies and Soft Engineering

- includes all engineering for non-construction projects such as training projects, computer software, research and development, geomatic, pilot projects, development of emerging technologies (which includes new technology or new applications of existing technologies), studies and reports

Transportation

- includes all engineering related to transportation projects including roads, rail, bridges, tunnels, airports, transit systems, ports and marine engineering

Project Management

- includes all projects that demonstrate consulting engineering firm's particular skills in managing and coordinating services on a client's project.

ACEC-SK Brian Eckel Awards

BRIAN ECKEL PINNACLE AWARD

The Brian Eckel Pinnacle Award will be selected based on the highest achieving project submission. The Panel of Judges will award the Pinnacle Award to the project that receives the most number of points across all project categories. Note: no separate project submission form is necessary to be considered for the Pinnacle Award.

ACEC-SK Brian Eckel Awards

Rules of Entry

- Open to ACEC-SK Member Firms only
- **Entries must be approved by the owner/client of the project prior to project submission**
- An entry must be of engineering/geoscience work done predominantly in Saskatchewan by Saskatchewan-based engineers/geoscientists **with the engineer of record located in Saskatchewan.**
- Projects must have been substantially completed in the period **from June 30, 2015 to June 30, 2020 (previous 5 years).** The determination of 'substantially complete' will be at Judges' discretion.
- Entries must not have been submitted previously in this program
- Member firm must indicate the primary category for which the submission is to be judged
- Member firm may indicate one secondary category for which the submission is to be judged
- Projects will only be judged in the categories identified in the submission
- Submissions involving non-ACEC-SK members are acceptable only if ACEC-SK members did more than 50% of the engineering or geoscience work
- No additions or modifications to the entry are allowed after judges begin deliberation
- Entries shall conform to the "Competition Submissions – The Specifications" in this Guide
- A non-refundable fee of $550 (plus GST) will be charged for each entry upon receipt of the Intent to Submit or Official Entry form to cover Road Show and video costs. ACEC-SK will invoice Member Firm.

Other Notes

- Award(s) of Excellence in any category may be given at the discretion of the Judges
- Award(s) of Merit in any category may be given at the discretion of the Judges
- There will not necessarily be an Award given in each category
- All judging results are confidential until the Awards presentation
- Participants are strongly encouraged to submit their entries to the National Canadian Consulting Engineering Awards
- ACEC-SK reserves the right, at the discretion of the judges and with the Member Firm's approval, to nominate up to three recipients of an Award of Excellence to the Canadian Consulting Engineering Awards based on the highest scores according to the Judges' criteria
- Judges reserve the right to disqualify any entry
- All member firm submissions will be displayed on the ACEC-SK Road Show. The Road Show is a traveling display that showcases the engineering and geoscience projects of ACEC-SK member firms. The Show travels to key locations throughout the province and increases awareness of the work being done by member firms
- ACEC-SK will create a short video summarizing the merits of each project submission to be used at the Awards Ceremony. A copy will be provided to the submitting company following the Awards Ceremony. Additional copies will be made available for an additional fee
- ACEC-SK retains the right to use all promotional materials, including but not limited to the videos, posters and photos, to elevate the profile of the Saskatchewan consulting engineering/geoscience industry
- **All Brian Eckel Award project submitters are entitled to a debriefing after the Event. Contact the ACEC-SK office at 306.359.3338 or events@acec-sk.ca to schedule**

ACEC-SK Brian Eckel Awards

Competition Submissions

The Specifications

Each submission shall consist of two separate items: an Exhibition Poster and a coil bound project presentation folder. It is important that you adhere to the specifications as indicated below.

Exhibition Poster

The engineering/geoscience component of the project submitted must be clearly identified on the panel. Someone unfamiliar with the project should be able to understand the essential nature of the project through text, graphics, and photos. The title of the project should be clear to non-engineers/geoscientists.

Poster Dimensions (must be adhered to as outlined below)
Size: 27 inches wide x 30 inches high in vertical (portrait) format.
Paper: Satin premium coated paper designed for a large format printer
Finish: Matte laminate on both sides to protect the poster and accommodate Velcro strips to hang the poster on the Road Show Display

Presentation Folder Specifications

Each submission shall include **5 coil bound** project presentation folders with no more than 10 single sided pages of 8.5" x 11" **(12pt font)** size as follows:

a) **Title Page**
A Project Title / Data Page (Official Entry Form) as per the sample page (see page 17) signed by the Authorized representative giving ACEC-SK permission to use the project submission materials, including the poster and photos for promotional purposes including, but not limited to, the Road Show, video production, website promotion, annual report etc.)

b) Tab I
i) ***Owner's Letter*** – A one page letter from the owner of the project giving permission to enter the project into the competition and certifying the design and construction (or the assignment) was completed within the specified time frame of the competition period.
ii) ***Prime/Main Consultant's Letter*** – A one page letter from the prime consultant, giving permission to enter the project into the competition and verifying the role played by the submitting firm (not required if either the owner or the submitting firm is the prime/main consultant).
iii) ***Executive Summary*** – One page summary of the project in no more than 250 words specifying the role of the submitter(s) in the project; what was expected; and what was achieved. Please note that the Executive Summary is used for promotional purposes (ie video production, project descriptions).

….cont'd

ACEC-SK Brian Eckel Awards

Competition Submissions (continued)

c) Tab II

A maximum of four (4) – six (6) pages (8 x11 inch), covering:

i) Project objectives, solutions and achievements

ii) Technical excellence and innovation

iii) Environmental, economic, and social sustainability and aesthetic aspects

Refer to the Judging Criteria for additional details.

Please note that the writing in this section should be concise and clearly indicate what the role of the submitter was in the overall project. It may include photos of the project.

d) Tab III

i) One pouch containing:

- one flash drive (**ONE ONLY** for ACEC-SK purposes) including:
  - **minimum of 12 photo images** included in the description of the project - high resolution photos (300-600 dpi, 4" x 6" minimum); please identify which photo best represents the project which can be used as the official photo for promotional purposes
  - **Please label the photos in a way that is sequenced to best tell the story of your unique project.**
  - an electronic copy of the Presentation Folder, Executive Summary, Poster, and a 100 word abstract that may be used by ACEC-SK for promotional purposes along with photos supplied.

Other

The **authorized representative's signature** on the **2020 Official Entry Form** permits ACEC-SK to use all images provided for the purpose of promoting the Association, its Members and the consulting engineering/geoscience industry in Saskatchewan.

ACEC-SK Brian Eckel Awards

Judging Criteria

This section is a guide to the kinds of things that the judges will be looking for, but is not a definitive list. However, there are **FIVE COMPONENTS** to the judging process (see below) and the judges require descriptions that clearly allude to these components. If the narrative does not describe how these components contributed to the project, the submission will lose marks. If any of the components are not applicable, this needs to be stated. The judges cannot make assumptions. They can only judge based on the submission content.

1. Application of Technology (25% weighting)
   - How does the entry demonstrate rigorous application of engineering principles?
   - Does the entry reflect a thorough search for and evaluation of options?
   - Does the entry represent some kind of advancement in technology or science?
   - Does the entry represent any innovation in application, technology or science?
   - Does the entry represent a unique mix of different techniques, materials or equipment?

2. Social / Economic / Environmental Impact (25% weighting)
   - How does the entry provide for advancement of social, economic or environmental benefits?
   - Does this entry include an assessment of the triple (social/economic/environmental) bottom line impact?
   - Did the project involve innovative construction techniques or procurement methods?
   - Does the entry represent a notable benefit to society?
   - How did the entry contribute to the development of highly qualified people in Saskatchewan?

3. Complexity (25% weighting)
   - Does the entry involve very complex criteria or types of problems?
   - Does the entry represent a notable degree of difficulty?
   - Did the project involve coordination of multiple disciplines?
   - How did the project involve the use of advanced modelling, analysis and design software programs?
   - Were there site problems, regulatory constraints, scheduling difficulties or other elements to be overcome?

….cont'd

ACEC-SK Brian Eckel Awards

Judging Criteria (continued)

4. Owner's / Client's Needs (20% weighting)
   - Is the project an economical and cost effective solution?
   - How did the final cost relate to the original / contracted budget? Please share as much non-proprietary budget information as is appropriate to assist the judges make their determination
   - How closely did the project meet the overall requirements of the Owner/Client?
   - Did the project meet the contract schedule?
   - Were quality management principles and risk analysis applied?
   - What role did project management play in successfully completing the project?

5. Quality of Submission (5% weighting)
   - Attention will be given to adherence to the panel and binder specifications
   - Attention will be given to adherence to submission deadlines
   - Attention will be given to the quality of the narrative and relevance of photographs and illustrations

Judging Process

- Judges are chosen from professional associations, universities and/or eminent professional engineers not primarily engaged in consulting practice in order to avoid conflicts of interest.
  There is also movement towards involving individuals in the judging process representing related sectors.
- Judging results are compiled by an independent third party.
- Winners are kept confidential until announced at the Awards of Distinction. There will be a confidential notification to entrants that their submission will be recognized without defining the extent of recognition.
- Judges reserve the right to disqualify any entry. Award(s) of Excellence and Award(s) of Merit are given to deserving entries, according to the judges' discretion.

2020 ACEC-SK Brian Eckel Awards

INTENT TO SUBMIT

This form must be completed and submitted to ACEC-SK on or before **May 1, 2020** to indicate your intention to submit a project.

_____

NAME OF MEMBER FIRM SUBMITTING

_____

ADDRESS

_____ _____ _____

TEL FAX EMAIL

_____

CONTACT NAME

_____

PROJECT TITLE

_____

LOCATION OF PROJECT

_____

CATEGORY OF ENTRY (Must be specified)

_____

SECONDARY CATEGORY OF ENTRY (If applicable)

_____

JOINT SUBMITTERS (IF ANY) OPTIONAL

_____

PROJECT OWNER

_____

PROJECT CLIENT

_____

SUBCONSULTANTS INVOLVED

Return this completed form and all supporting documentation by May 1, 2020 to:

Email: **events@acec-sk.ca** Fax: 306.522.5325

or mail to:

2020 ACEC-SK Awards

Suite 12, 2010 7th Avenue, Regina SK S4R 1C2

2020 ACEC-SK Brian Eckel Awards

OFFICIAL ENTRY (Project Title Page)

The information on this page must appear on the title page of your submission. Information may be formatted to match the page style of your entry submission and must be signed. Mail Official Entry with all supporting materials to **ACEC-SK**, **Suite 12, 2010 - 7th Avenue, Regina SK S4R 1C2,** on or before **July 10, 2020**.

_____
NAME OF MEMBER FIRM SUBMITTING

_____
ADDRESS

_____ _____ _____
TEL FAX EMAIL

_____
CONTACT NAME

_____
PROJECT TITLE

_____
LOCATION OF PROJECT

_____
CATEGORY OF ENTRY (Must be specified)

_____
SECONDARY CATEGORY OF ENTRY (If applicable)

_____
JOINT SUBMITTERS (IF ANY) OPTIONAL

_____
PROJECT OWNER

_____
PROJECT CLIENT

_____
SUBCONSULTANTS INVOLVED

_____
SUMMARY DESCRIPTION OF PROJECT

_____
Authorized representative signature

This project involved non-ACEC-SK members but I certify that ACEC-SK member firms did more than 50% of the engineering or geoscience work required. Permission is given to ACEC-SK to use the project submission materials, (including the poster and photos) for promotional purposes including, but not limited to the Road Show, video production, website promotion, annual report etc.